

## NOTICE OF ADMINISTRATIVE MEETINGS

The District of Columbia Real Property Tax Appeals Commission will hold its 2016 Administrative Meetings on the following dates:

- Wednesday, May 25, 2016
- Wednesday, July 27, 2016;
- Wednesday, September 28, 2016; and
- Wednesday, November 30, 2016

All meetings will start at 2:30 p.m. and will be held in the Commission offices located at 441 4<sup>th</sup> Street, NW, Suite 360N, Washington, DC 20001. Below is the draft agenda for all meetings. A final agenda will be posted to RPTAC's website at <http://rptac.dc.gov> prior to each meeting.

For additional information, please contact: Carlynn Fuller, Executive Director, at (202) 727-3596.

### DRAFT AGENDA

- I. CALL TO ORDER**
- II. ASCERTAINMENT OF A QUORUM**
- III. REPORT BY THE CHAIRPERSON**
- IV. REPORT BY THE EXECUTIVE DIRECTOR**
- V. COMMENTS FROM THE PUBLIC – LIMITED TO 2 MINUTES**
- VI. ADJOURNMENT**

Individual who wish to submit comments as part of the official record should send copies of the written statements no later than 5:00 p.m. on the following dates:

- For the May 25<sup>th</sup> meeting, the deadline is Monday, May 23, 2016
- For the July 27<sup>th</sup> meeting the deadline is Monday, July 25, 2016
- For the September 28<sup>th</sup> meeting, the deadline is Monday, September 26, 2016
- For the November 30<sup>th</sup> meeting, the deadline is Monday, November 28, 2016

Written statements should be submitted to:

Carlynn Fuller, Executive Director  
Real Property Tax Appeals Commission  
441 4<sup>th</sup> Street NW, Suite 360N  
Washington, D.C. 20001  
202-727-6860  
Email: [Carlynn.fuller@dc.gov](mailto:Carlynn.fuller@dc.gov)