

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
REAL PROPERTY TAX APPEALS COMMISSION**



**Administrative Meeting Minutes
December 13, 2022**

Chairman Williams called the meeting to order at 4:16pm

Roll Call

Present: Trent Williams, Cliftine Jones, Frank Sanders, May Chan, Greg Syphax, Alvin Jackson, John Woods, Keith Klein

Absent: Olufemi Abayomi-Paul

Chairman's Report

Formally introduced John Woods and Keith Klein. Thank you for moving right into hearings and decision writing.

Executive Director Report

RPTAC welcomes two new Hearing Examiners as of Monday, December 5. S: John Woods and Keith Klein. Mr. Woods served previously as a Part-time Commissioner and Mr. Klein is new to the work of the Commission.

The Commission is anticipating the scheduled TY23 hearing season to be completed on January 25. Commissioners and Hearing Examiners have been responsive in drafting decisions and getting their majority agreements to staff in a timely fashion. A revised list of outstanding cases will be emailed before the holiday so all are clear on what cases are their responsibility and what to prioritize. Please continue to prioritize residential cases and work to complete decision agreements by February 1.

How to Appeal

N/a - No public attendants requested this presentation

Public Comments

No public comments

Commissioner Jones motioned to adjourn and Hearing Examiner Syphax seconded the motion.

Meeting Adjourned at 4:28pm