

**Real Property Tax Appeals Commission
Minutes of the Public Meeting held on
Tuesday, December 17, 2019**

Chairperson Gregory Syphax called the 4th public meeting for CY 2019 to order at 4:03 p.m. in Hearing Room 1 in the Commission's suite of offices located at 441 4th Street NW. The quorum consisted of Gregory Syphax, Richard Amato, Rod Davis, Wendy Gadson, Alvin Jackson, John Neil Olliviera, Stacie Scott, Trent Williams, and John Woods. May Chan, Cliftine Jones, Edwin Dugas, and Frank Sanders were absent from the meeting. Executive Director, Carlynn Fuller, was also in attendance.

Richard Amato made a motion for approval of minutes from the September 24, 2019, and November 5, 2019, Public Meetings; Stacie Scott seconded the motion. The minutes were approved.

Ms. Fuller gave the Executive Director's report summarized as follows:

- As of today 5,808 cases have been received.
- We have scheduled the last hearing date for the season and it will be held on January 14, 2020.
- 1,133 cases have been decided to date.
- 5,035 heard as of today
- 22 late residential cases
- Commissioners need to be sure to complete the sign-in sheet when sitting in hearings.

Mr. Syphax reported the following:

- Commissioners will be working hard over the holidays writing decisions.

There were no members from the public present for the workshop portion of the meeting.

Seth Brown representing Wilkes Artis was the only member of the public at the meeting.

John Neil Olliviera moved to adjourn the meeting. Alvin Jackson seconded the motion. The meeting was adjourned at 4:14 p.m.